

Minutes of the Meeting

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of the Board of Directors of Poetry Promise, Inc.

February 4, 2017

Having been duly noticed by email from the Executive Director, the meeting was called to order by Bruce Isaacson, in his capacity as Board Chair of Poetry Promise, Inc. at 12:05 p.m. on February 4, 2017 at Winchester Cultural Center. Those present included Angela Brommel, Rosa Mendoza, Syd Stewart (by phone), Vogue Robinson (Executive Director), and Robyn Isaacson (Secretary).

The Board reviewed the Minutes of the last meeting which were already executed and approved. The board reviewed the Payroll question which was tabled at the last meeting. Bruce and Robyn recused themselves from considering this matter. Rosa moved and Angela seconded the Board adopt the Employment Agency Agreement and Rider with XYZ Professionals. The motion passed by a vote of 2-1 (Syd).

The Board turned its consideration to the financial report, including P&L, Balance Sheet, current history of the Poets of National Stature reading series and results of the Jack Hirschman events. Due to an error with the IRS application, IRS has our fiscal year as a calendar year. Bruce reviewed the issue with accountants, and Vogue discussed it with the IRS. The solution is to file the first tax return as of 12/31/16 then make application to change the next tax year to 7/1/17 through 6/30/18. Rosa moved and Angela seconded that the report be accepted and the fiscal year be adjusted as written. The motion passed unanimously.

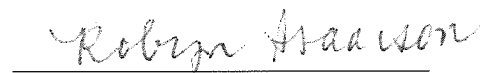
A number of other topics were discussed, including Board Fundraising, Fundraising opportunities (Vogue's spreadsheet), Insurance (D&O, Event, General Liability), and the Poetry Promise Award. The status of the next Poets of National Stature reading plans were discussed. A future Saul Williams reading was discussed. Discussion was held of various workshops, including Heather Lang's Haiku workshop and other upcoming workshops.

The Board discussed the status of its relations with the Clark County School District. The Poets in the Schools program was discussed. Heather Lang, acting as a Volunteer Coordinator, agreed step up and lead this effort.

The following minutes are approved and submitted by the Secretary and Board of Directors.

Board of Directors of the  
Poetry Promise, Inc.

  
Bruce Isaacson, Chair & Treasurer

  
Robyn Isaacson, Secretary

  
Angela Brommel, Board Member

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Syd Stewart, Board Member

  
Rosa Mendoza, Board Member